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Colorado Springs, CO 80907-4306
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We are an Equal Opportunity Employer and fully subscribe to the principles of Equal Employment Opportunity. Applicants and/or employees are considered for hire, promotion and job status, without regard to race, color, religion, creed, sex, marital status, national origin, age, and physical or mental disability.

Name _____ Date of application _____
Last First Middle

Address _____ City _____ State _____ Zip _____

Telephone _____ Mobile Home (Please list number where you are most easily reached.)

GENERAL INFORMATION:

Are you able to perform the essential job functions of the position for which you are applying with or without reasonable accommodation? Yes No

Have you been convicted of any felonies other than minor traffic violations during the past seven years? (A criminal record or a conviction will not automatically bar employment, but will be considered only as it reasonably relates to your fitness to perform in the position for which you are applying.) No Yes If yes, explain:

EDUCATION & TRAINING:

Circle last grad completed – Grade 1 2 3 4 5 6 7 8 9 10 11 12 College 1 2 3 4 Masters ____ Doctorate ____

Name & Address of School	Major Course studied	Graduated or degree (Y or N)
Last High School attended/Address:		
College or University/Address:		
College or University or Other School (Technical, Vocational, Graduate, etc.)/Address		
List any scholarships, academic honors, awards or special achievements:		

SKILLS Please list any skills you have that are appropriate for the position you are applying for:

INTERESTS/ACCOMPLISHMENTS: List any significant experience, interests and accomplishments gained while working, volunteering or as a hobbyist that may be useful in the position(s) you are seeking. Names or organizations designating religion, race, etc. need not be mentioned.

Position applying for, be specific: _____ Salary Requirements: per hour
\$ _____ per month

Desired Schedule:

- Sundays _____ am/pm to _____ am/pm
- Mondays _____ am/pm to _____ am/pm
- Tuesdays _____ am/pm to _____ am/pm
- Wednesdays _____ am/pm to _____ am/pm
- Thursdays _____ am/pm to _____ am/pm
- Fridays _____ am/pm to _____ am/pm
- Saturdays _____ am/pm to _____ am/pm
- Flexible all days/hours

Total Hours Per Week Desired: Full-time (35 – 40 hours) Part – time # _____ hours

List any days/times you are not available to work and/or any upcoming dates (within next 6 months) when you need time off:

Desired Start Date/Date Available: _____

EMPLOYMENT HISTORY

Starting with your PRESENT or MOST RECENT EMPLOYER list in consecutive order ALL EMPLOYMENT for at least the past FOUR employers. If currently employed, may we contact your employer? Yes No

PRESENT OR MOST RECENT EMPLOYER

FULL NAME OF COMPANY		TELEPHONE: (____) _____		SALARY	EMPLOYED
STREET ADDRESS		CITY	STATE	ZIP	Begin: From Mo/YR:
NAME & TITLE OF SUPERVISOR		TITLE OF YOUR POSITION:		End:	To Mo/YR:
List jobs held, duties performed, skills used, & promotions while employed at this company:				Reason for leaving:	
FULL NAME OF COMPANY		TELEPHONE: (____) _____		SALARY	EMPLOYED
STREET ADDRESS		CITY	STATE	ZIP	Begin: From Mo/YR:
NAME & TITLE OF SUPERVISOR		TITLE OF YOUR POSITION:		End:	To Mo/YR:
List jobs held, duties performed, skills used, & promotions while employed at this company:				Reason for leaving:	
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NAME & TITLE OF SUPERVISOR		TITLE OF YOUR POSITION:		End:	To Mo/YR:
List jobs held, duties performed, skills used, & promotions while employed at this company:				Reason for leaving:	

READ CAREFULLY: I certify that the information contained in this application is correct to the best of my knowledge and understand that any misstatement or omission of information may result in denial of employment or discharge. I authorize the reference listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may results from furnishing same to you.

Signature _____ Date _____